



རྒྱལ་ཡོད་འཕུལ་གཞི་སྤྲོད་ལྷན་ཁང་།
 Royal Government of Bhutan
 Ministry of Industry, Commerce and Employment
OFFICE OF THE SECRETARY
 Administration and Procurement Services

MoICE/PRO/07/2023-2024/ 460

Date: - 29th April 2024

To
 M/S
 Thimphu

Sub: Limited Inquiry.

Sir,

The Ministry of Industry, Commerce and Employment, Invites Sealed quotation from interested agents having valid licenses for the purchase and issue of Air Tickets to the following sectors.

Sl.No	Sector	No of Pax & Class	Date of Travel	Remarks
1	Paro to Bangkok Bangkok to Seoul Republic of Korea Seoul Republic of Korea to Babgkok Bangkok to Paro	Business 1 Minister	7 th May 2024 8 th May 2024 12 th May 2024	
2	Paro to Bangkok Bangkok to Seoul Republic of Korea Seoul Republic of Korea to Babgkok Bangkok to Paro	Economy Class-2	7 th May 2024 8 th May 2024 12 th May 2024	

1. All quotations must be submitted in sealed envelope to Chief Finance Officer of this office on or before 1st May 2024 at 10:00Am and it will be opened on the same day at 10; 30 AM.
2. The quotation will be rejected if the seat is not confirmed during the submission of the bid.
3. Quotation shall be inclusive of all charges/levies/taxes. Wherever the charges/levies/taxes shall be charged separately, the same shall be indicated clearly and separately in the tender documents.
4. The bidder is requested to mention the name of the airlines and submit confirmed itineraries.
5. The validation of fares and availability of seats should be as per the details above.
6. The bidders must enclosed copies of valid licenses ,tax clearance certificates , and power of attorney (if applicable)
7. No cancelation charges shall be applicable unless the tickets have been purchased by the procuring agency (MoICE)
8. Payment shall be made only after the travel has been made.
9. Unconditional quotations like increase in fares or change of airlines at the time of travel are not accepted.



དཔལ་ལྷན་འབྲུག་གཞུང་། བརྩི་གྲྭ་ཚོང་ལས་དང་ལུ་གཤེག་ལྷན་ཁག།
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10. The quoted rate must be in Nu (Ngultrum) only and must be inclusive of all incidental charges.
11. MoICE will not be responsible for any damage, loss, breakage or shortage, etc. of any items/quality in transit
12. The purchaser reserves the right to reject the bids without assigning any explanations.
13. Tender should be accompanied with 10% of your total quoted Amount in the form of Demand Draft Issued in favor of Chief Finance Officer MoICE Thimphu.
14. Only hard copies of the documents are accepted and any other documents via email will be rejected.
15. Decision of the tender committee will be final and binding.

Yours sincerely

(Sangay Thinley)
Procurement Officer

Copy to:-

1. *Chief Finance Officer MoICE Thimphu*