**Section 1: Employer Undertaking letter and Declaration for Foreign Domestic Worker (FDW)**

I...................................................bearing CID........................... hereby undertake that, I am fully conversant with the Labour and Employment Act 2007, Immigration Act of Bhutan 2007 and their Regulations, and furthermore acquainted with the Regulation on Foreign Workers Management 2022 as it applies to the Employment of Foreign Workers.

I, further acknowledge that I am fully aware of my roles and responsibilities as an Employer and of the penalties and sanctions to be applied against me for breach of any provisions of the Act and its regulation governing Foreign Workers’ Management.

**Note**

* The Department of Labour will carry out workplace inspections for FDW as and when deemed necessary, in accordance with the provisions of the Labour and Employment Act of 2007 and its associated regulations.
* The employer commits to allow the labour officers for inspection as and when deemed necessary

**Section 2: Declaration form for employer and FDW**

**Employer details**

Name:

Present Address:

Dzongkhag/ Thromde/ Gewog

Building no/ House no/ Flat no:

Present official address:

Contact no:

Email address:

**FDW details**

Name:

Date of Birth:

Voter card no:

Nationality:

Contact no:

I, hereafter referred to as the employer declare that the FDW shall be strictly confined to the particular household work including **caregiving for elderly, sick and differently-abled household members.** Also, I agree to personally collect the FDW from the point of entry and to arrange all transportation and insurance costs which would occur to the FDW during the trip to the employer’s home in Bhutan. I affirm that I am in a financial position to provide not less than the National Minimum Wage Rate as a monthly salary to the FDW. Furthermore, the employer will be fully responsible that FDW exits Bhutan as per the expiry date of the work permit or renew the work permit in time if permissible. The employer is responsible to immediately report to the local authorities in Bhutan if any unlawful incident or problem that the FDW may cause.

Signed by Witness

Name:

CID No:

Contact No:

(Affix legal stamp)

Signed by the Employer

Date: