

Application Form for the Grown-in-Bhutan mark

Date of application:

- Type of Applicant: farmer
 farmer organization
 private company
 state-owned enterprise
 CSO, NGO

Name of the entity:

Contact person:

Address:

Telephone:

Email:

2. ORIGIN OF THE INGREDIENTS

2.1. Are you the one who does the final packaging of the product?

Yes No

If no, you do not need to apply as the applicant must be the stakeholder doing the final packaging.

2.2. What stages of production have you been involved in?

- | | | |
|--------------------------|------------|----------------|
| <input type="checkbox"/> | Growing | Location:..... |
| <input type="checkbox"/> | Processing | Location:..... |
| <input type="checkbox"/> | Packaging | Location:..... |

Please tick all relevant answers

2.3. Please list all ingredients of the final product.

1.
2.
3.
4.

List ingredients starting with the most important ingredient (in terms of volume) to the least important ingredient

2.4. Please provide information on the ingredients that enter the composition of the final product

Please start with the most important ingredient (in terms of volume). If only one ingredient, please only fill line 1

	Name of ingredient	Origin	From (location)	Form of the product*	Standard**
1.		<input type="checkbox"/> Bhutan <input type="checkbox"/> Imported	fresh	<input type="checkbox"/> GAP <input type="checkbox"/> Organic <input type="checkbox"/> Bhutan Natural <input type="checkbox"/> GHuP <input type="checkbox"/> SH <input type="checkbox"/> conventional <input type="checkbox"/> wild product
2.		<input type="checkbox"/> Bhutan <input type="checkbox"/> Imported		<input type="checkbox"/> GAP <input type="checkbox"/> Organic <input type="checkbox"/> Bhutan Natural <input type="checkbox"/> GHuP <input type="checkbox"/> SH <input type="checkbox"/> conventional <input type="checkbox"/> wild product
3.		<input type="checkbox"/> Bhutan <input type="checkbox"/> Imported		<input type="checkbox"/> GAP <input type="checkbox"/> Organic <input type="checkbox"/> Bhutan Natural <input type="checkbox"/> GHuP <input type="checkbox"/> SH <input type="checkbox"/> conventional <input type="checkbox"/> wild product
4.		<input type="checkbox"/> Bhutan <input type="checkbox"/> Imported		<input type="checkbox"/> GAP <input type="checkbox"/> Organic <input type="checkbox"/> Bhutan Natural <input type="checkbox"/> GHuP <input type="checkbox"/> SH <input type="checkbox"/> conventional <input type="checkbox"/> wild product

** Ex: raw, dried, fresh, sliced, powder, etc.*

****GAP=Good Agricultural Practices; Organic = Bhutan Organic Standard or any other organic standard (USNOP, EU, JAS); Good Husbandry Practices= (GHuP); Sustainable Harvesting Guidelines= SH; conventional = no particular standard applied; wild product = no particular standard, for collected products only.*

2.5. Which of these ingredients give an essential characteristic to the product?

.....
.....
.....
.....
.....

2.6. Which imported ingredients could you have sourced from Bhutan?

This question is for imported ingredients only (if you do not import any ingredients, please go to Section 3)

.....
.....
.....
.....

2.7. Why did you import these ingredients?

<input type="checkbox"/>	They are cheaper	<input type="checkbox"/>	They are of higher quality
<input type="checkbox"/>	I need large volumes	<input type="checkbox"/>	Not the right variety
<input type="checkbox"/>	Other		

You can tick several boxes

3. LABELLING

3.1. Is the percentage of incorporation of the main ingredients (those that appear in the product name) indicated on the packaging?

Yes No

If yes, where does this information appear?

.....
.....
.....

Please provide a copy of the labelling (list of ingredients)

4. FAIR PAYMENT & TREATMENT

4.1. Suppliers

4.1.1. Do you provide a fair payment of your suppliers?

Yes No No suppliers (own production only)

Please provide the contract with the suppliers of ingredients or the payment invoice made to the suppliers

4.2. Workers

4.2.1. Do you provide a fair payment of workers going beyond the Bhutanese Minimum Wage?

Yes No

If yes, please indicate a typical average monthly income of your workers:

.....
.....

Please provide contract with workers or copy of payments made to workers

4.2.2. Do you provide spacious room with proper facilities, appropriate lighting, heating or cooling installations?

Yes No

4.2.3. Do you provide workers with protective equipment where necessary?

Yes No

4.2.4. Do you employ youth under 15 years?

Yes No

4.2.5. Do you provide favorable work conditions for women?

Yes No

If yes, please explain what is done in this area:

.....
.....
.....
.....

Please provide copy of the Food Safety License or Minimum Quality Standard Certificate

5. SUSTAINABLE PRODUCTION

5.1. Do you apply cleaner production techniques (e.g., eco-optimized production processes, waste management and use of recyclable material)?

Yes No

Please briefly describe any cleaner production techniques:

.....
.....

.....
.....
.....
.....

5.2. Are your business activities registered?

Yes No

Please attach relevant document (business license)

5.3. Do you have any adverse record or any major complaints reported against your business in the last three years?

Yes No

If yes, please describe

.....
.....
.....

Declaration

I hereby declare that the information furnished above is true and complete. I understand that any false or inaccurate information shall render my application invalid, or shall result in cancellation of approval if it is already granted.

Place, date

Name and signature

For administration

- Non-approval
- Approval without condition
- Approval with condition

Remarks

.....
.....
.....
.....
.....
.....

Signature

Place, date

Name and signature Brand Bhutan Committee

6. List of documents to submit with the application

Only the entity that does the final packaging should apply

6.1. Farmers/Producers

1. Certificate of origin of the main ingredient
2. Minimum standard certificate
3. Business license /registration certificate
4. Food Safety license (if processed)
5. Certificate of Organic or GAP or Bhutan Natural or GHuP
6. SH or Collection permit from DOFPS (*For wild products only*)

6.2. Farmers' groups

1. Registration Certificate of members
2. Minimum Standard Certificate
3. Certificate of Organic or GAP or Bhutan Natural or GHuP
4. Business License or Cottage industries registration certificate
5. Food safety license (if processed)
6. SH Community Forest Ownership Certificate (DoFPS) (*For wild products only*)

6.3. Private businesses, state-owned enterprises, NGOs, CSOs

1. Trade License or Registration Certificate
2. Food Safety License
3. Environmental clearance (for large companies)
4. Simple declaration of no adverse records or major complaints in business

Information about the suppliers

Only if the respondent buys ingredients from suppliers

- Standard Contract Agreement or Payment invoice made to the suppliers
- Certificate of origin of the main ingredient from relevant agencies
- Registration Certificate of the group from the relevant agency
- Certificate of Organic or GAP or Bhutan Natural or GHuP or SH from the suppliers,