**Interview Score Sheet sample**

*Disclaimer: This is just a sample for reference and employers may choose to develop their own format.*

Interview Conducted for (mention the designation):

Date:

Venue:

Agency:

| **Sl.** | **Name of Candidate** | **Criteria 1 (specify)** | **Criteria 2 (specify)** | **Criteria 3 (specify)** | **Criteria 3 (specify)** | **Total marks scored** | **Remarks** |
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| **Interviewer 1** | **Interviewer 2** | **Interviewer 3** |
| --- | --- | --- |
| Name: | Name: | Name: |
| Designation: | Designation: | Designation: |
| Signature: | Signature: | Signature: |

**Note:**

*\* Respective agencies may decide on the specific criteria as well as the number of criteria to be set for conducting an interview for specific designation.*

*\*\*Respective agencies may decide on the number of interview panel members/interviewers for the interview. However, it is recommended to have at least two interviewers for recruitment of more than 5 candidates.*