



དཔལ་ལྷན་འབྲུག་གཞུང་།
 དྲུལ་རྩིས་ལྷན་ཁག་དམངས་རྩིས་ལས་ཁུངས་།
ROYAL GOVERNMENT OF BHUTAN
MINISTRY OF FINANCE
DEPARTMENT OF PUBLIC ACCOUNTS

e-PEMS VENDOR/PARTY REGISTRATION FORM - NATIONAL FORM III (i)

SECTION A: VENDOR/PARTY DETAILS (To be filled by prospective Vendor/Party)	
VENDOR/PARTY FULL NAME:	VENDOR/PARTY ADDRESS:
Tax Payer Number (TPN)	
License Number	
SECTION B: VENDOR/PARTY BANK DETAILS (To be filled by prospective Vendor/Party)	
Bank Account Number	
Account Type	Savings <input type="checkbox"/> Current <input type="checkbox"/>
Account Holder Name*	
Bank Name	
Bank Branch Name**	
Vendor/Party Name: _____ Contact Number: _____ Date: _____ Seal & Signature: _____	
SECTION C: BUDGETARY BODY DETAILS (To be filled by budgetary bodies)	
VENDOR/PARTY TYPE <i>(To be categorized by budgetary bodies and tick the relevant category)</i>	1. TDS <input type="checkbox"/> 2. Remittance <input type="checkbox"/> 3. Transfer of Grants <input type="checkbox"/> 4. Lending/Repayment/Interest <input type="checkbox"/> 5. Other Payments <input type="checkbox"/>
Name of Agency	
LC/PLC Account Number	
Name of the dealing Finance Personal	
Designation	
Contact Number:	Email Address:

APPROVED BY HEAD OF FINANCE	ENTERED BY e-PEMS SDS (DPA)
Name: _____	Name: _____
Designation: _____	Designation: _____
Contact Number: _____	Contact Number: _____
Seal/Signature/Date: _____	Signature & Date: _____

**Account holder name should match with Tax Payer/Payee Account Name.*

*** Bank branch where account has been opened.*

Brief explanation of party type:

- **TDS** – Suppliers/Contractors registered with Department of Trade (DoT) and Department of Revenue and Customs (DRC) for License and TPN respectively
- **Remittances** – Bank account details for deposit of remittances such as staff welfare scheme (SWS), Chotuen Tshogpa Contributions etc., which are specific to the budgetary body.
- **Transfer of Grants** – Bank account details for deposit of transfer of grants. Eg. Transfer of grant to Central Schools by Dzongkhags.
- **Lending/Repayment/Interest** – Bank account details for payment of lending/repayment/interest.
- **Other Payments** - Bank account details of party not registered with DoT and DRC. TDS not applicable.
E.g. Institutions