



Checklist of documents required for Letter of Interest (LoI) for SRF Land (commercial purpose)

Documents Required:

1. Cover letter requesting issuance of LoI
2. Duly filled in Application Form to Lease State Land – Form BA-1 (available at https://www.nlcs.gov.bt/lease/Form_BA_1.pdf)
3. Business proposal
4. Lay out plan with proper dimension indicating use of plots
5. Google map of the area
6. Business license for existing license holders/companies/firms
7. Gewog or Thromde Clearance
8. Clearance from Department of Geology & Mines for mining related activities

Important Notes:

1. *The cover letter must contain following details:*
 - *Location - exact location, Gewog & Dzongkhag*
 - *Purpose*
 - *Area requirement*