

**ROYAL GOVERNMENT OF  
BHUTAN  
MINISTRY OF ECONOMIC  
AFFAIRS**

**APPLICATION FOR INDUSTRIAL RAW MATERIALS AND SALARY/WAGES UNDER THE TERM  
BASED SOFT WORKING CAPITAL FACILITY**

1. Name of the Industry and Location:

2. Name and Address of Owner/CEO:  
Contact No:  
Email:

3. Tax Payer No. (TPN)

4. Business License No.

5. Application for: i) Raw Materials  ii). Salary/Wages

6. Details of raw materials: *(Please use separate sheet if necessary)*

Invoice No.	BTC No.	Commodity Description	Country of Origin	Unit Nos., Kg., Meters, Etc.	Quantity	Rate	Total Cost

7. Name and address of supplier: .....

8. Bank account details of the supplier:

9. Details for for Salary/Wages (*Please use separate sheet if necessary*)

Sl. #	Name of Employee	Designation	CID/Work permit#	Bank account no of employee	Employment status (regular/contract/casual)	Monthly salary/Wage	Total amount (salar/wage x no. of months)

10. Bank through which payment will be remitted: .....

**11. Please attach the following documents:**

Copy of business license

Clearance for Term-Based Soft Working Capital from the concerned bank

Copy of invoice

Copy of the most recent payroll/pay slip

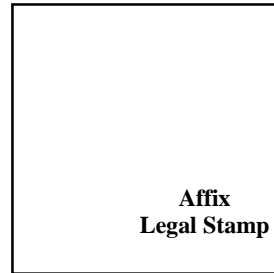
**Declaration/Undertaking**

- i. I/we hereby confirm that the statements made on this form are true to the best of my knowledge and belief. In case the Declaration is proved false; I/we shall be liable for any fine, penalties or be prosecuted.
- ii. I/we undertake to abide by the terms of this loan scheme and pledge to use it for the purpose stated above. In the event of any deviation from the stated purpose, I/we shall be fully accountable and liable for any consequences as deemed appropriate by the concerned authorities.
- iii. I/we hereby confirm that the list of raw materials and quantity reflected in the invoice(s) and the salary/wages reflected in the payroll/payslip submitted is to keep the industry operational.

Date.....

.....

(Name of the Owner/CEO)



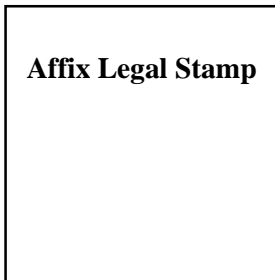
(Signature)

**Witness**

Name.....

CID.....

Contact #.....



(Signature)