**Format for Keeping Record of Students Placed by the TCPFs**

| **Name of the TCPF:** | | | | | | | | | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **SN** | **Details of the Students** | | | | | | | | | **Details of the TVET Study Programs Enrolled in** | | | | | |
| **Name** | **CID No** | **Visa/Passport No** | **Sex** | **DoB (d/m/y)** | **Qualification** | **Email** | **Mobile** | **Guardian Contact No** | **TVET Study Program** | **Full Course Fee** | **Start Date** | **Duration** | **Institution** | **Country** |
| **1** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **5** |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |

**Dated Sign and Seal of the TCPF**

*Note: The details of the students placed by the TCPFs must be accurately recorded as per this format and submitted to DNHRD*

*Failure to do so shall be penalized as per the penalty clauses in the Regulation for TCPFs.*