



Job Portal Registration



Why Register?

- **Apply for MoLHR support**
Register to apply for any MoLHR support services provided through skilling, engagement, entrepreneurship and employment services.
- **Receive notification on vacancies**
Register & update your profile to receive notification relevant to your skills and qualification.
- **Easy access for Employer**
Easy for employer to find you through your updated job seeker profile.



Requirement

- Citizenship Identity Card
- Valid email and contact number



How to register

- **Online:** Register online at <https://mis.molhr.gov.bt/jobseeker-registration>
- **Visit us:** Visit the Employment Service Center/MoLHR Regional Offices or email esd@molhr.govt.bt. to register.



Remember

- To update your profile every 3 months

Contact us

Employment Service Center, Department of Employment & Entrepreneurship
(esc@molhr.gov.bt 02-334495)

For technical issues contact ICT Division (ict@molhr.gov.bt)



The SDP training program provides job seekers with the opportunity to get skilled and trained in a wide range of areas.



Focus Areas

- Computing & IT
- Agriculture
- Electronics
- Tourism Sector
- Construction
- Mechanical
- Business & service
- Creative art
- Electrical



Registration Process

- Apply through the SDP registration system
<https://mis.molhr.gov.bt/tvet/tvet/institute-nsd-trainee/3>
- Registration is kept open for 15 days after announcement.
- Training announced through the MoLHR/TTIs/IZCs websites and social media pages.



Requirement

- Copy of valid security clearance
- Copy of relevant academic transcript/certificate

Contact us

TVET Promotion Division, Department of Technical Education
(tpd@molhr.gov.bt 02-332607)



Youth Engagement & Livelihood Program



Gain on-the-job skilling and work experience

- YELP seeks to provide easy and accessible engagement opportunities for jobseekers to skill and gain work experience in the different economic sectors.



With YELP you can

- Gain work experience in your area of interest.
- Build your career prospect working with any employer.
- Receive allowance of Nu. 5,000 from MoLHR in addition to any payment from the employer.
- Work for a duration ranging from 1 to 12 months.
- Undertake a government organization internship with Nu.5000 support from MoLHR for a duration of up to 3 months.



Who is eligible?

- Be a registered job seeker.
- Be at least 18 years of age.
- Not be engaged in employment, education or training while applying.



How to apply

- Register as a job seeker at <https://mis.molhr.gov.bt/jobseeker-registration>
- Apply for vacancies posted at <https://mis.molhr.gov.bt/jobseeker>
- Applicants will be interviewed & selected by the employer.

Contact us

Employment Service Center, Department of Employment & Entrepreneurship
(esc@molhr.gov.bt 02-334495)

Engagement Unit, Department of Employment & Entrepreneurship
(dzangmo@molhr.gov.bt 02-339529 /02-339630)



Entrepreneurship Development Program



Programs offered

- **Basic Entrepreneurship Course**

This course is designed for aspiring entrepreneurs with at most diploma level qualification focusing on necessary entrepreneurial competencies.

Duration : 15 days

- **Advance Entrepreneurship Course**

This course is designed for aspiring entrepreneurs with bachelor's degree or higher level of qualification.

Duration : 21 days

- **Student Business Seedling**

This program is designed for school students to promote entrepreneurship at the grassroots level.

Duration : 10 days

- **Micro-Works and Online Freelancing**

This program introduces participants to online freelancing and micro-works enabling them to provide web-related solutions.



Events

- **Bhutan New Venture Challenge**

An idea competition like program that is open to genuinely aspiring entrepreneurs to materialize their venture ideas into actual ventures.

- **Start Up Boothcamp**

A sprint event that aims to spread and strengthen the concept of entrepreneurship by building a viable venture in 54 hours.

- **Hackathon Challenge**

A sprint event that challenges participants to solve problems with a working solution that strongly utilizes technology in its concept and process.

Contact us

Employment Service Center, Department of Employment & Entrepreneurship
(esc@molhr.gov.bt 02-334495)

Entrepreneurship Promotion Division, Department of Employment & Entrepreneurship
(esed@molhr.gov.bt 02-326733)



Build Bhutan Program

Be a nationally certified skilled construction worker



Objectives

- Mobilize, create, and manage a pool of skilled workforce in the construction sector.
- Promote construction sector as an attractive avenue for employment.
- Design/develop attractive incentives to attract and retain workforce in the construction sector.



Options

- Direct engagement
- Skills training
- Formation of specialized skills groups



Support

- Facilitate group formation
- Wage top up from MoLHR
- Basic power tools and equipment
- Personal Protective Equipment
- Training on entrepreneurship and negotiation
- Market linkage and advocacy



Requirement

- Evidence of qualification and skills level (certificates)
- Valid email & mobile number

Contact us

Employment Service Center, Department of Employment & Entrepreneurship
(esc@molhr.gov.bt 02-334495)

Engagement Unit, Department of Employment & Entrepreneurship
(kelzangwangdi@molhr.gov.bt 02-330788)



Overseas Employment Program



Requirement

- Should be between 21 to 29 years of age at the date of vacancy announcement.
- Be a registered job seeker.
- Have a minimum qualification of class X.
- Fulfil the criteria set by the recruitment company.



How to apply

- Through MoLHR or a registered Bhutanese overseas employment agent.



Before going overseas

- Verify fake and unauthorized agents.
- Verify with the MoLHR on any overseas job advertised online.
- Process MoLHR endorsement for any overseas employment (self).



Registered agents

- Rumi Overseas Employment Agency United Kingdom (UK)/India/Middle East (17356238)
- Bhutan Overseas Jinzai Japan/Australia/Middle East/Singapore/Canada (77788088/2-330760)
- Wangchuk Overseas Employment Agent Middle East/India (17320178/77401584/77120503/02-326232)
- EmployBhutan Overseas Employment Agency Middle East (16909573/17116525)

Contact us

Employment Service Center, Department of Employment & Entrepreneurship
(esc@molhr.gov.bt 02-334495)

Overseas Employment Unit, Department of Employment & Entrepreneurship
(tdawa@molhr.gov.bt/dmsubba@molhr.gov.bt 02-330788/02-330787)



Employment Services Centers



Service offered

- Referral and placement of job seekers.
- Registration of employers and job seekers in MoLHR's job portal system.
- Announcement and approval of vacancies.
- Dissemination of information on various employment facilitation programs as well as skills training programs of MoLHR to employers and job seekers.
- Assist job seekers to register in various job vacancies and skills training opportunities of MoLHR.
- Assist Jobseekers in creating CVs/ resumes and uploading documents while applying for jobs, provide photocopy and scanning services.
- Facilitate venue for employers to conduct interview.



Details of Employment Service Centers

- **Thimphu Region**

Location: Ground Floor, Department of Youth and Sports,
Above Swimming Pool Complex, Thimphu Thromde
Contact: 02-334495 email: esc@molhr.gov.bt

- **Phuentsholing Region**

Location: RICBL Office Building, Phuentsholing Thromde
Contact: 05-254657/252570 email: phuentsholing@molhr.gov.bt

- **Gelephu Region**

Location: RRCO Building, Gelephu Thromde
Contact: 06-252006 email: gelephu@molhr.gov.bt

- **Samdrup Jongkhar Region**

Location: First Floor, Upper Market, Way to Dzongkhag Administration (Below Road)
Samdrup Jongkhar Thromde
Contact: 07-251694 email: sjongkhar@molhr.gov.bt

- **Trashigang Region**

Location: Second Floor, RSTA Building, Main Town, Trashigang
Contact: 07-251694 email: sjongkhar@molhr.gov.bt